



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

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Advisory No. 134, s. 2024

November 29, 2024

In compliance with DepEd Order (DO) No. 8, s. 2013  
this advisory is issued not for endorsement per DO 28, s. 2001,  
but only for the information of DepEd officials,  
personnel/staff, as well as the concerned public.  
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**3-DAY SEMINAR WORKSHOP ON GENDER MAINSTREAMING IN BASIC  
EDUCATION FOR EDUCATORS AND SCHOOL PRINCIPALS**

The Meneses Training and Research Services is inviting us for an upcoming training sessions focusing on the importance of gender mainstreaming in educational institutions entitled 3-Day Seminar Workshop on Gender Mainstreaming in Basic Education for Educators and School Principals on December 9-11, 2024 at Citystate Tower Hotel, Mabini Manila.

The objective of this activity is to tackle strategies for developing gender-sensitive curricula and understanding the underlying gender issues in the education sector.

The target participants in this activity are Educators and School Principals.

Participation on this activity is subject to the no-disruption-of-classes policy provided under DepEd Order No. 9, s. 2005 titled Instituting Measures to Increase Engaged Time-on Task and Ensuring Compliance Therewith and the policy on off campus activities stated in DepEd Order No. 66, s. 2017

For more information, please contact:

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ABCJr./ 3-Day Seminar Workshop on Gender Mainstreaming in Basic Education for Educators and School Principals / S2-109380/ 11-29-2024



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# MENESES TRAINING & RESEARCH SERVICES

*Think ahead. Train ahead*



Accreditation No.  
DOT-R05-MCO-01150-2023  
MICE ORGANIZER

Membership No.  
TPB-1124-2024-  
MICE-1020  
DepEd-Division  
of Batangas

NOVEMBER 20, 2024

**Marites A. Ibañez**  
Schools Division Superintendent  
Division of Batangas Province

SDS OFFICE  
52-109380  
**RECEIVED**

Date: **NOV 22 2024**

Time: 8:50

By: *[Signature]*

**Greetings!**

The **MENESES TRAINING AND RESEARCH SERVICES** is an educational institution accredited by the Department of Interior and Local Government Regional Office, Department of Tourism and Department of Trade and Industry, has been a recognized by the local government unit in Region V.

Our organization has been in the business for almost a decade now. We have conducted capacity building activities on Gender and Development, Barangay Training Programs, Disaster Risk and Response Management and other training programs designed for the local government unities. Regional Summits, conference and organizational congress were also organized in partnership with our prestigious and accredited government organizations such us Liga ng Barangays and Philippine Councilors League in Masbate Province.

We are excited to announce the upcoming training sessions focusing on the importance of gender mainstreaming in educational institutions entitled **3-Day Seminar Workshop on Gender Mainstreaming in Basic Education for Educators and School Principals**. In line with our strong commitment to promoting gender equality and development, we are proud to offer this special training program for education leaders as mandated by the Department of Education's **D.O. 2017-32 on Gender Mainstreaming in Basic Education**. This seminar/workshop on gender mainstreaming will create safe-spaces in the school environment and address gender stereotyping, gender biases, and other forms of discriminatory policies in the educational system which is offered for the **school principals, teachers, and GAD Focal Persons in private and public educational institutions**.

In addition to this, the series of workshops and discussions will tackle strategies for developing gender-sensitive curricula and understanding the underlying gender issues in the education sector. We have invited seasoned resource speaker with over fifteen years experience on Gender and Development recognized by the NCR GAD champions and had previous collaboration with the Department of Education, Manila Office. We humbly invite all concerned parties and stakeholders to participate in this pivotal event and make education gender inclusive, diverse and a safe space for all.

We have invited Gender and Development experts in the 3 day Seminar / Workshop for school leaders and other members of GAD focal point system in their respective school institutions.

**Resource Speakers:**

1. Dr. Malou Turalde - Jarabe - UPOU, Gender Women Studies Program Coordinator
2. Dr. Rhodora Bernal - GAD Focal Person, Universidad De Manila
3. Ms. Sheila A. Ferrer - GAD Specialist

Attached herewith is the details of the 3 day seminar /workshop.

**SCHEDULE OF SEMINAR/ WORKSHOP**

DATE	TRAINING	VENUE	DESTINATION
December 9-11, 2024	3 Day Seminar Workshop for on Gender Mainstreaming in Basic Education for Educators	Citystate Tower Hotel, Mabini Manila	MANILA

REGISTRATION LIVE IN	Thirteen Thousand Eight Hundred Pesos Only (₱ 13,800.00) per participant Inclusions: 2 Nights Hotel Accommodation Quad Sharing, Meals from AM Snacks of Day 1 to Pack Lunch on Day 3, Seminar Kits & City Tour
REGISTRATION : LIVE OUT	Six Thousand Pesos Only (₱ 6,000.00) Inclusions: Day 1 & Day 2 Meals AM Snack, Lunch , PM Snack, Day 3 Pack Lunch, Seminar Kits, Training Modules

**NOTE:**

- Clarification and question on whether government officials can attend activities organized by government and private agency without DILG CIRCULAR, we are attaching MEMO. CIR. NO. 2010-139 dated December 2, 2010: On the use of LGU Funds in attending Conventions, Forums, Symposia, Meeting; Similar Fee authorized under DBM National Budget Circular No. 563, dated 22 April 2016. Travel expenses can be charged to local Government Funds subject to existing COA Rules and Regulations;
- Attached with this invitation is the Department of Education Memorandum 32 of 2017, Guidelines on Gender Mainstreaming in Basic Education and CHED Memorandum 1 of 2015, Establishing Policies and Guidelines on Gender and Development in the Commission of Higher Education and Higher Education Institutions (HEIs) which will serve as the basis for this 3-Day Seminar Workshop
- Schedule and Venue may change without prior notice, please find time to keep in touch with us through Text/Call or Email of your interest upon receipt of this communication to update of any changes;
- We do accept specially arrange Seminars/Conventions/Congress/Summit/Forums/Team Building Activities/Symposia on exclusive lecturers for your groups/organizations with your chosen topic, venue, date and destination;
- MTRS reserves the right to CANCEL any particular scheduled seminar WITHOUT AT LEAST A MINIMUM OF (20) CONFIRMED PARTICIPANTS at least ONE (2) WEEKS before the seminar. We also require at least FIFTY PERCENT (50%) of the Registration Fee be pre-deposited to be a confirmed participant on bank accounts;

Bank : Metro Bank ( Daraga Branch)  
Acct. Name: MENESES TRAINING AND RESEARCH SERVICES  
Acct. No.: 478 - 3 - 47819625 - 4

**A Favor of Your Reply/Confirmation is Requested Two (2) Weeks before the Training Date**

Very Truly Yours,

**MR. JOSE B. MENESES**  
Managing Director  
Meneses Research and Training Services

### 3 Day Seminar Workshop on Gender Mainstreaming in Basic Education for Educators December 9-11, 2024

TIME	TOPICS / ACTIVITIES	PERSON RESPONSIBLE
<b>DAY-1</b>		
8:00AM- 9:30AM	Arrival / Registration	Secretariat
9:30AM- 10:00AM	House Rules/Overview of the Activities/Expectation Settings	Participants / Secretariat
10:00AM-10:30AM	Formal Opening of the Activity Opening Prayer National Anthem Presentation of Participants	AVP AVP
10:30AM-12:00PM	LECTURE 1: GAD BASIC CONCEPTS	RESOURCE SPEAKER: <b>Dr. Malou Turalde Jarabe, RMW Phd.</b>
<b>DAY-1</b>		
12:00PM-1:00PM	LUNCH BREAK	
1:00PM -2:30PM	LECTURE 2: GENDER MAINSTREAMING IN BASIC EDUCATION	<b>Dr. Malou Turalde Jarabe</b> UPOU, Program Head on Gender and Women Studies
2:30 PM-4:00PM	LECTURE 3: GENDER ANALYSIS in Basic Education	
4:00PM-4:30PM	Open Forum	
<b>DAY 2</b>		
<b>AM Session</b> 8:00AM-9:00AM	Registration/ Recap/Ice Breaker	
9:00AM-10:30AM	Workshop I: Identification of gender issues and gaps in Basic Education	<b>Ms. Sheila A. Ferrer R.N.</b> GAD Specialist
10:30AM-12:00PM	Workshop Presentation	
12:00PM-1:00PM	Lunch Break	
<b>PM Session</b> 1:00PM - 3:00PM	ICE BREAKER LECTURE 4: IMPERATIVES ON GENDER AND DEVELOPMENT / GENDER MAINSTREAMING	<b>Ms. Sheila A. Ferrer R.N.</b> GAD Specialist
3:00PM-4:00PM	Workshop on GAD Plan and Budget	SPEAKER
<b>DAY 3</b>		
8:00AM-9:00AM	REGISTRATION PRELIMINARIES	
9:00AM-12:00PM	Lecture on GAD Plan and Budget  WORKSHOP 4: GAD PLAN AND BUDGET WORKSHOP PRESENTATION	<b>Dr. Rhodora Bernal</b> UDM - GAD Focal Person
12:00PM -1:00PM	LUNCH BREAK	
1:00PM- 3:00PM	AWARDING OF CERTIFICATE CLOSING REMARKS	